

# Kingsbrook Parish Council

E-mail

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Website

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## Kingsbrook Parish Council Virtual Meeting Minutes on 9 November 2020 at 7.30pm

### Present:

**Parish Councillors:** James Ingall (JI), John Watson (JW), Penny Clarke(PC)  
and Ravindran Buvanachandran(RB)

**Clerk:** Melody O'Donnell (MOD)

### Apologies:

**Parish Councillors:** James Talbot (JT)

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Item		Notes	Actions
02/01	Apologies	JT sends his apologies.	
02/02	Declarations of interest	None of the Councillors raised any declarations of interest.	
02/03	Minutes	The minutes from the previous meeting were agreed.	Jl to sign as a correct record.
02/04	Open public forum	Query from the public about the other remaining Councillor spaces. JI confirmed that at the moment they will see how they get on. Clerk can reach out to everyone that applied and see if there is still some interest.	MOD to reach out to other applicants. JI to let MOD know who these are.
02/05	Planning applications & planning matters	20/02748/APP – approved 20/03141/ADD – high level external signage for the Kingsbrook View School – no issues raised.	
02/06	Garden Town	Ceri Perkins (CP) and Dave Furze (DF) from the Aylesbury Garden Town team.  Kingsbrook is a key site for this.  Garden Way an 18 km orbital path with a connection to the town centre. This will go along the outside of Kingsbrook, the	

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		<p>exact route hasn't been decided and will be consulted on.</p> <p>JI mentioned that as Kingsbrook is still being developed it would be good to incorporate these routes into current plans being developed by the development to ensure that there is sufficient space.</p> <p>DF pointed the councillors in the direction of the garden town website where there are outline plans.</p> <p>JI ran through the open areas that Kingsbrook will have available stressed the important of ensuring that the Garden Town committee made the most of the development stage of Kingsbrook.</p> <p>JI raised the issue of the community centre and the nursery's obligations under S106. This will be raised at the next Garden Town meeting to see if any help can be provided here.</p> <p>DF asked if the management companies have a strategy to hand over the management of the green spaces. JI confirmed that the management companies will be handed over to the residents when the villages are finished.</p> <p>Sports fields will initially be offered to interested parties such as Bucks Council. The Parish Council will be do a cost analysis to see if it is affordable to take on.</p>	
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		<p>Other discussions about the parks and community centres will also be considered.</p> <p>DF would like to arrange a time for a walk about tour of Kingsbrook.</p> <p>The Garden Town Board are happy to sponsor an area at the school to leave cycles/scooters etc.</p> <p>Jl mentioned about ensuring the Village centre has adequate cycle parking to discourage cars and ensuring the area has appropriate infrastructure for e-scooters/e-charging points.</p>	<p>MOD and DF to be arranged with a couple of councillors and residents.</p>
02/07	Bank	<p>It has been requested that Craig Saunders at the council send across the precept.</p> <p>Jl to arrange for MOD to be added onto the bank mandate.</p>	<p>Jl to complete bank mandate form.</p>
02/08	Dog Waste Bins	<p>The contract has been signed by the council and Encore.</p> <p>The Parish Council will be taking over this from 1 December 2020. Encore charge £120 per collection. JW has secured a contract with the council for £400 a year for the bins to be emptied every other week.</p>	<p>JW to obtain Council contract for MOD to sign.</p>
02/09	Parish Clerk	<p>Noted that the appointment of MOD has been made.</p>	

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02/10	Communication	<p>Website is being used.</p> <p>The community board to be utilised more.</p> <p>Facebook page/group to be set up for the Parish Council so that links can be shared on the page.</p> <p>Need to promote sign ups for a Parish Council newsletter.</p>	<p>MOD to set up Facebook page.</p> <p>MOD to do a flyer for the community board for newsletter sign up.</p>
02/11	Committee's	<p>PC updated:</p> <p>Maybe a social distancing Santa can happen with residents getting involved dressing up as Santa and elves.</p> <p>Not sure if the rotary will be doing anything this year. JW suggested checking with the rotary first, to see if we can get a particular route agreed.</p> <p>Fireworks night next year. JI suggested that we need to start arranging. PC to contact the primary school see if they would be willing to use the site.</p> <p>Similar for the summer fete if the current pandemic allows.</p>	<p>PC to organise three or four Santa's and a couple of elves each.</p> <p>MOD to see if anyone businesses would like to sponsor the Santa suits.</p> <p>PC to contact the headteacher at Kingsbrook View. Invite him to the next meeting.</p> <p>MOD to also put out a post for anyone who</p>

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			wants to get involved in sponsoring future events.
02/12	Radar Speed Signs	<p>PC mentioned that are new signed by the traffic reminding motorists to slow down children playing.</p> <p>PC have spoken to highways, but they are not interested due to the non-adoption. Barratts haven't responded to PC latest email. JI will pick this up with Barratts</p>	<p>MOD to get some quotes for the radar signs.</p> <p>JI to arrange meeting with the Parish Council and Barratts on current issues.</p>
02/13	Neighbourhood Plan	<p>JI has had a conversation with Julie Ward as the Parish Council has not been involved in this and are not keen on a plan being imposed where we have not had any input.</p> <p>Julie Ward has suggested getting in contact with Craig Saunders which JI has done.</p> <p>There are also residents that are not keen on the plan and the Parish Council is encouraging them to write into the Parish Council as well as the Council to ensure that concerns are registered.</p>	JI to chase up with Craig Saunders.
02/14	Accounting system	<p>£18 a month for Xero initially but this would increase if future assets were taken on.</p> <p>The company that runs the system Birtton use have reached out. JI confirmed this was a more expensive option from Birtton's minutes.</p>	

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		Jl approved Xero and JW seconded.	MOD to get Xero set up.
02/15	Announcements	No announcements received.	
02/16	Matter of Report	<p>Jl requested the councillors think about the next areas that can be taken over from Encore for the January meeting.</p> <p>JW reminded the councillors that the initial declarations of interest need to be handed into the Clerk.</p> <p>Jl there is some specific training that is needed. Need to approve the costs and get the dates in.</p> <p>BALC invoice to be paid.</p>	<p>All councillors to have a think.</p> <p>JW to get a quote for collection of the waste bins from the council.</p> <p>MOD to prepare cost benefit analysis.</p> <p>All councillors to provide DoI to MOD</p> <p>MOD to send a summary of the costs round and speak to BALC about the date.</p> <p>MOD to action as soon as precept received.</p>
02/17	Date of next meeting	<p>Meetings CLOSED at 8.50 pm</p> <p>The next meeting will 11 January 2021 at 7.30pm via Zoom.</p>	