

Kingsbrook Parish Council

E-mail

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Website

www.kingsbrookpc.uk

Kingsbrook Parish Council Virtual Meeting Minutes on 9 November 2020 at 7.30pm

Present:

Parish Councillors: James Ingall (JI), John Watson (JW), Penny Clarke(PC), James Talbot (JT) and Ravindran Buvanachandran(RB)

Clerk: Melody O'Donnell (MOD)

Apologies: None

Item		Notes	Actions
02/01	Apologies	None.	
02/02	Declarations of interest	None of the Councillors raised any declarations of interest.	
02/03	Minutes	The minutes from the previous meeting were agreed.	Jl to sign as a correct record.
02/04	Open public forum	No questions were raised.	
02/05	Planning applications & planning matters	20/03141/ADD – high level external signage for the Kingsbrook View School – still awaiting decision 20/04007/APP – Kingsbrook Secondary School – no issues raised. 16/00424/AOP – land between Wendover & Aston Clinton Road – raised concerns about the traffic. 19/01040/ADP – Woodlands – raised concerns about traffic. 19/04426/ADP – access, appearance, landscaping, scale and layout Village 3 – no issues noted.	

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		Need to follow up with planning about extensions, carport conversions following complaints raised.	MOD to get in contact with planning department.
02/06	Policies & Procedures to adopt	JW seconded for the following procedures to be adopted: Standing orders Financial Regulations Code of conduct Financial reserves policy Accessibility statement GDPR policy	MOD to put on website.
02/07	Garden Town	Update from JW. Meeting with the community centre was very positive and they are keen to go ahead with the community growing project (fruit and veg for the local community). JI seconded this. Aylesbury Garden Way consultation project, they would like feedback and a representative from the Parish about the project. Information can be found at www.aylsburygardentown.co.uk	JW has next meeting 18 Jan 2021 JW to send out further information for review. Select a representative
02/08	Radar Speed Signs	Ran through the quotes. Councillors felt that a speed indicator with a smiley face was best visually to get people to slow down. JT noted that data collection was important, and this was agreed with by the other Councillors.	MOD to follow through with Barratts, Transport for Bucks and TMW.

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		<p>On balance it was felt that the TMW traffic quote was the best for what was required. Without installation, and with USB rather than Bluetooth.</p> <p>JI put forward and PC seconded.</p>	
02/09	Speeding on Bellingham Way	<p>Will be mentioned in the meeting with Barratts on 14/01/2021.</p> <p>They are looking to get part of the road adopted so that the police can issue tickets.</p> <p>Transport for Bucks have indicated that there will be a consultation of the speed on Bellingway.</p>	
02/10	Communication	<p>About 65-70 signups for the newsletter.</p> <p>Get an update from Oakfield Management committee for the newsletter.</p> <p>Include some newsletters at the sales office.</p> <p>FAQs for the website.</p>	
02/11	Committee's	<p>Update from PC on events:</p> <p>Unfortunately, the Christmas event was cancelled.</p> <p>The administration at the school is waiting for the new head to be appointed and a meeting will be arranged as this has happened.</p> <p>Look to events that can happen later in the year (fireworks night, Christmas market).</p>	<p>PC to start looking at.</p>

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02/12	Neighbourhood Plan	<p>Updated from JW</p> <p>So far, no meeting has been set up so JW has reached out to Cll Julie Ward.</p>	
02/13	Budget and financial update	<p>Update of FY21</p> <p>Budget for FY22 was discussed in-depth. The parks costs have been reduced, assuming that we won't take things on for the full year.</p> <p>It was also felt by the Councillors and Parishioners in the meeting that it would be better for land to be handed over to Encore in the first instance for any teething problems.</p>	
02/14	Precept for FY22	<p>Based on the budget the increase in the precept has been budgeted to be £7 for a band D property (19% increase).</p> <p>Whilst not an ideal increase it is noted that Kingsbrook's precept is very low in comparison to other Parish's.</p>	<p>MOD to send through precept to BCC.</p> <p>Draft a note for the newsletter on the increase.</p>
	Management fees	<p>Need to bring up quote for waste bins with the management company and committees.</p> <p>A conversation was had about grit bins rather than a grit lorry, this is not something the Council would necessarily take on for unadopted roads.</p> <p>What a what green areas can be taken on other than the parks.</p>	<p>MOD to send details through to JI.</p>
02/15	Dog waste bins for Canalside	<p>Maybe some regular bins that have dual use.</p>	<p>MOD to get in contact with</p>

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		<p>Need to talk to the management company for Canalside.</p> <p>PC noted that it is needed, it is looking awful down there.</p>	management company.
02/16	Notice boards	<p>Quote for a notice board for Canalside and discuss with management company.</p> <p>Conversations to be had with Barratts about notice boards for Canal Quarter and Orchard Green (maybe with lights inside).</p> <p>Include latest news on the homepage on website.</p>	
02/17	Announcements	Nothing to note.	
02/18	Matter of Report	<p>Email from Bierton PC re the lane to Burcott Lane. Concerns have been raised from a resident and they wondered if we wanted to do a joint letter to Bill Chapman about a gate/signage.</p> <p>JI would like to know who would need to pay for this? Maybe some funding from Garden Town. It is noted that it does impact our parishioners.</p> <p>Parish Liaison meeting Wednesday 27 Jan 18.30</p>	<p>MOD to go back to note support but to clarify funding of this.</p> <p>JI to attend.</p>
02/17	Date of next meeting	<p>Meetings CLOSED at 9.21 pm</p> <p>The next meeting will 8 February 2021 at 7.30 pm via Zoom.</p>	